

## Re-Advertisement

### Terms of Reference

#### Short-term International Consultancy

#### **Review and further development of the Leadership Network for Sustainable Development**

**Type: Consultancy (Short term)**

**Start date: 2<sup>nd</sup> January 2017**

**Finish date: 28<sup>th</sup> February 2017**

Number of working days: 15 days over a period of 8 weeks (work from home)

#### **1. Background:**

GESCI, the *Global E-Schools and Communities Initiative*, is a non-profit organisation founded by the United Nations ICT Taskforce. GESCI, with its headquarters in Nairobi, Kenya, provides strategic advice to relevant Ministries in developing countries on the effective use of Information and Communication Technologies (ICTs) within the context of inclusive Knowledge Societies. See [www.gesci.org](http://www.gesci.org).

GESCI in partnership with the African Union Commission (AUC) and other partners developed the African Leadership in ICT (ALICT) capacity building programme which successfully graduated 487 participants across 16 African countries and from the AUC. Among the ALICT graduates, 160, i.e. 33%, are women leaders. The ALICT course presents a multi-stakeholder approach for capacity building and awareness raising of African leaders on the issues of the Knowledge Society, ICT, Education, Science & Technology and Innovation in support of the AUC Action Plan.

ALICT alumni are meant to become the core membership of the “Leadership Network for Sustainable Development” (LN4SD), an influential Community of Practice (CoP) that brings together stakeholders working in knowledge society related sectors to harness the power of knowledge, skills, technologies and innovation to drive social and economic transformation of Africa and achieve inclusive growth and sustainable development. The network connects policy and decision makers, researchers and key actors, and is expected to facilitate and stimulate the collective leadership capacities for sustainable development of African and other developing regions through knowledge exchange, sharing learning, experiences and discussions on how to address common challenges to inform policy and decision making processes,

support relevant research and empower potential leaders as to how to leverage knowledge society sectors (education, ICT and STI) for sustainable development of Africa and other developing regions, while addressing critical areas such as the environment, gender, youth skills and entrepreneurship, and social responsibility and accountability.

GESCI is seeking an experienced consultant for reviewing and improving the actual design and further development of the Leadership Network for Sustainable Development. The consultant should be a COP development expert with comprehensive knowledge of the Sustainable Development Goals (SDGs) and more specifically in the knowledge society pillar areas of Education, ICT, and STI.

**2. The consultant is required to carry out the following tasks for reviewing, improving the design, and further development of the Leadership Network for Sustainable Development:**

- Build on the network already developed by GESCI to identify and propose detailed and feasible models for the LN4SD, including but not limited to a conceptual framework, a charter, membership, online collaboration platform, and, organizational and functional models.
- Define the roles and responsibilities of GESCI and relevant organizations in the development and administration of the LN4SD.
- Identify the legal aspects that can have implications in terms of hosting and country-level representation.
- Identify development and private sector organizations that could have an interest in partnering with GESCI for the development and growth of the LN4SD.
- Design an implementable 5-year action plan for the incubation, growth and sustainability of the LN4SD.
- Identify and propose a resource mobilization plan for funding the 5-year action plan.

**3. Requirements for the consultant:**

- Master's degree in International Development, Business Administration, International Relations, Professional Learning Network development or related field
- Minimum 8 years' experience in developing communities of practice/professional learning networks
- Knowledge of the MDG and SDG related agendas in developing country context
- Must have a proven track record of developing communities of practice around MDGs, SDGs and knowledge society pillars (Education, ICT, STI ) related topics
- Strong oral and written communication skills and excellent critical thinking/problem-solving abilities.
- Must provide 2 recent references related to the development of CoPs/professional/alumni networks

**4. Deliverables:**

- Reviewed and improved LN4SD conceptual framework, charter, membership, recommendations for improving the online collaboration platform, organizational and functional models
- Documents / templates that need to be used at different stages of developing the LN4SD
- Partnership and hosting agreement templates
- 5-year costed action plan

- Resource mobilization plan

**5. Time lines for deliverables:**

- Virtual meetings with GESCI officials and LN4SD team to develop an understanding of the requirements and what has already been developed by end of week 1
- Submission of validated inception report by end of week 3
- Submission of the models – First draft by end of Week 6
- Discussions between consultants and GESCI team including feedback on the first drafts – by end of Week 7
- Submission of final documents – by end of Week 8

**6. Duration:** The time frame for the consultancy assignment is as below:

- Start date: 2<sup>nd</sup> January 2017
- Finish date: 28<sup>th</sup> February 2017

**7. Consultancy Fee:** The consultancy fee will be Euro 6,750/- (Euro – Six thousand seven hundred and fifty only). This amount is inclusive of 20% withholding tax in Kenya. This amount shall be deducted and paid to Kenya Revenue Authority and the certification shall be provided to consultants

**8. Payment schedule:**

- 10% Upon approval of Inception report
- 40 % upon submission of first draft
- Balance 50% upon approval of the consultancy deliverables

**9. Confidentiality and Copyright:** The consultancy team will be required to sign a confidentiality clause whereby information accessed through the further development of the Leadership Network for Sustainable Development can only be disclosed and shared with authorized members of the programme. GESCI will have ownership over any Intellectual Property developed for or derived from this consultancy engagement.

**10. To apply:** Please submit by email under the heading ‘**Leadership Network for Sustainable Development Consultancy**’ to GESCI procurement at: [procurement@gesci.org](mailto:procurement@gesci.org) by 16<sup>th</sup> December 2016.

The application should include:

- a detailed CV
- a cover letter specifying why you qualify for this contract
- a proposal of how you will scope and execute the consultancy

**Only consultants meeting the academic and experience requirements need apply. Only shortlisted candidates will be contacted. For further information on the consultancy you can contact Senthil Kumar, Programme Manager – ALICT at: [senthil.kumar@gesci.org](mailto:senthil.kumar@gesci.org)**